

**From:** [R6HarveyLSC](#)  
**To:** [R6HarveyInfo](#)  
**Subject:** FW: Demob - Stevens, James D  
**Date:** Thursday, September 21, 2017 9:01:00 AM  
**Attachments:** [ICS 221 - Demobilization Checkout JStevens.dot](#)  
[image00001.png](#)

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**From:** Stevens, Jim  
**Sent:** Thursday, September 21, 2017 9:00:58 AM (UTC-06:00) Central Time (US & Canada)  
**To:** R6HarveyLSC; Mohon, Mitty  
**Cc:** R6HarveyInfo  
**Subject:** Demob - Stevens, James D

Stevens, Jim has shared a OneDrive for Business file with you. To view it, click the link below.

 [ICS 221 - Demobilization Checkout JStevens.dot](#)

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Demob 9/22/17 [flying out Sat 9/23/17 so staying hotel night of 9/22/17]

Club Quarters Houston

Current field supervisor Mitty Mohon

Yes	No	N/A	<b>Copy this table and paste into your email</b>
	x		I have EPA R6 equipment issued specifically for use during the incident. If yes, provide a listing of all equipment issued.
		x	I have turned-in all equipment provided by R6 to my immediate field supervisor. If yes, provide a listing of all equipment turned in.
x			I generated hardcopy paperwork during my rotation.
x			All hardcopy paperwork has been turned into my immediate field supervisor
x			I generated electronic files during my rotation.
x			All electronic files have been sent to <a href="mailto:R6HarveyDOCL@epa.gov">R6HarveyDOCL@epa.gov</a> .
x			I <b>will</b> complete all overtime certification forms and have the forms signed by myself and home region supervisor before submitting to <a href="mailto:R6HarveyFSC@epa.gov">R6HarveyFSC@epa.gov</a> .
x			My People Plus and timesheets are properly updated to reflect all time charged to the Hurricane Harvey Mission Assignment account for regular time and overtime.

**NOTE:** Once you arrive back home, notify the Logistics Section- email to [R6HarveyLSC@epa.gov](mailto:R6HarveyLSC@epa.gov)

James D. Stevens  
Office of Regional Counsel  
U.S. EPA, Region 7  
11201 Renner Blvd  
Lenexa, KS 66219  
(913) 551-7322

TARGET SHEET

SITE NAME: HURRICANE HARVEY RESPONSE

CERCLIS I.D.: TXN000605541

TITLE OF DOC.: FILE: ICS 221 DEMOBLIZATION CHECKOUT JSTEVENS.DOT - FILE IS A SHARE POINT FILE

DATE OF DOC.: UNKNOWN

NO. OF PGS. THIS TARGET SHEET REPLACES: UNKNOWN

SDMS #: UNKNOWN RELATED #: 7018630

CONFIDENTIAL ?	<input type="checkbox"/>	MISSING PAGES ?	<input type="checkbox"/>
ALTERN. MEDIA ?	<input checked="" type="checkbox"/>	CROSS REFERENCE ?	<input type="checkbox"/>

LAB DOCUMENT ?	<input type="checkbox"/>	LAB NAME:	<input type="text"/>
ASC./BOX #:	<input type="text"/>		
CASE #:	<input type="text"/>	SDG #:	<input type="text"/>

COMMENTS : THIS FILE IS OF AN UNKNOWN OR UNSUPPORTED FORMAT AND CANNOT BE OPENED AT THIS TIME.